

## DONATING BOOKS/MATERIALS TO THE FRIENDS' BOOKSTORE

We are grateful that you want to support the Merced County Library through a donation of books, magazines, and/or media to the Friends' Bookstore, operated by the Friends of the Merced County Library. We sell donated materials to help fund Library programs and improvements.

**THANK YOU VERY MUCH FOR DONATING.**

### **What to donate to the Friends' Bookstore:**

#### **Items we can use if they are clean and in good condition:**

- Books—hardback or paperback
- CDs and DVDs in their original containers
- Magazines from the current year (please remove address labels)
- Record albums

#### **Items we cannot accept:**

- Textbooks that are more than 3 years old
- Encyclopedias
- Videotapes or cassette tapes
- *Reader's Digest Condensed* books
- *National Geographic* magazines dated before 2000
- Books on technology, the economy/investment, or health dated before 2010
- Large magazine collections
- Anything dirty, dusty, defaced, water-damaged, or having a broken spine

### **Donation fundamentals:**

- **A maximum of 2 bags or 2 boxes** of materials can be donated at one time.
- All donated materials must be clean and in good condition.
- Please deliver your donations to the Friends' Bookstore during operational hours (weekdays and Saturdays when the Merced Library is open, from 12:30 to 4:45). For additional hours, please check the Bookstore schedule for the week.
- Neither Bookstore volunteers nor Library staff can help carry donations in from vehicles. Library staff may allow you to use a Library cart to bring in boxes if one is available.
- A receipt for your donation can be provided whenever the Friends' Bookstore is open. Donors assess the value of their own donations.
- All donations are made with "no conditions attached." The Friends' Bookstore reserves the right to sell, use, and dispose of donated material as it sees fit.

Thank you for following these donation guidelines—our manpower and storage space are both limited. **For inquiries** about donating, please contact Sharon Terry at 209-722-8268.

THANK YOU!